

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT, RISK AND SCRUTINY COMMITTEE - TUESDAY, 30 APRIL 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	The Committee resolved: There were no items of Urgent Business		
2.1	<u>Exempt Business</u>	The Committee resolved: There were no items of Exempt Business		
3.1	<u>Declarations of Interest</u>	The Committee resolved: There were no declarations of interest		
4.1	<u>Deputations</u>	The Committee resolved: There were no deputations		
5.1	<u>Minute of Previous Meeting of 14 February 2019</u>	The Committee resolved: to approve the minute as a correct record.	Governance	K Finch
6.1	<u>Committee Business Planner</u>	The Committee resolved: (i) in relation to item 14 (Marchburn Park) to note that a report would be submitted to the Committee on	Early Intervention and Community Empowerment	N Carnegie

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		(ii) completion of all works associated with the project and that in the interim, Service Updates would be circulated to provide details on any significant developments with the project; and to otherwise note the content of the business planner	Governance	K Finch
7.1	<u>Notice of Motion</u>	<u>The Committee resolved:</u> There were no notices of motion.		
8.1	<u>Internal Audit Progress Report</u>	<u>The Committee resolved:</u> to note the content of the report.	Internal Audit	D Hughes C Harvey A Johnston
8.2	<u>Internal Audit Follow up on Recommendations</u>	<u>The Committee resolved:</u> (i) to note the thanks given to officers for the completion of outstanding audit recommendations; and (ii) to otherwise note the content of the report.	All Functions Internal Audit	All Directors/ Chief Officers D Hughes C Harvey A Johnston
8.3	<u>Internal Audit Annual Report 2018/19</u>	<u>The Committee resolved:</u> (i) to note the annual report for 2018/19; (ii) to note that the Chief Internal Auditor had confirmed the organisational independence of Internal Audit; (iii) to note that there had been no limitation to the scope of Internal Audit work during 2018/19; and (iv) to note the outcome of Internal Audit's self-assessment against the requirements of the Public Sector Internal Audit Standards.	Internal Audit	D Hughes C Harvey A Johnston

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8.4	<u>Integration Joint Board Budget Setting, Monitoring and Financial Reporting</u>	<u>The Committee resolved:</u> to note the content of the audit report.	Internal Audit	D Hughes C Harvey A Johnston
8.5	<u>Compliance with Procurement Legislation and Council Regulations</u>	<u>The Committee resolved:</u> (i) to note the responses from the Director of Resources and Chief Officer Commercial and Procurement to various questions raised by the Committee; (ii) to request the Chief Internal Auditor to consider including a similar audit into the Internal Audit Plan for 2020/21; (iii) to otherwise note the content of the report and endorse the recommendations for improvement as agreed by the relevant function.	Internal Audit Finance Commercial and Procurement	D Hughes C Harvey A Johnston J Belford C Wright
8.6	<u>Pupil Equity Fund</u>	<u>The Committee resolved:</u> (i) to note the responses from the Chief Education Officer to various questions raised by the Committee; (ii) to otherwise note the content of the report and endorse the recommendations for improvement as agreed by the relevant function.	Internal Audit Integrated Children's and Family Services	D Hughes C Harvey A Johnston E Sheppard
8.7	<u>Criminal Justice</u>	<u>The Committee resolved:</u> to note the content of the report and endorse the recommendations for improvement as agreed by the relevant function.	Health and Social Care Partnership Internal Audit	L Simpson D Hughes C Harvey A Johnston

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8.8	<u>Annual Committee Effectiveness Report</u>	<u>The Committee resolved:</u> to note the content of the annual report.	Governance	K Finch
8.9	<u>Unaudited Accounts 2018/19 and Annual Governance Statement</u>	<u>The Committee resolved:</u> (i) to approve the Annual Governance Statement as included in the Council's unaudited Annual Accounts for the financial year 2018/19; (ii) to note the content of the Council's unaudited Annual Accounts 2018/19; (iii) to note the content of the unaudited Annual Accounts 2018/19 of the Council's registered charities; (iv) to note that following this meeting the Council's and the registered charities unaudited Annual Accounts would be finalised, signed and submitted to the Council's external auditors, KPMG, and Audit Scotland; (v) to note that the Audit, Risk & Scrutiny Committee on 26 June 2019 would receive the Council's audited Annual Accounts for consideration and approval prior to their signature by the Chief Officer - Finance, Chief Executive and a Council Leader; (vi) to note that the Audit, Risk & Scrutiny Committee of 26 June 2019 would also receive the external auditor's report on the annual accounts for debate and consideration and that this report will set out the auditor's findings and conclusions, highlight the significant issues arising from the	Finance	J Belford L Fullerton

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		<p>audit of the annual accounts and inform Elected Members of the proposed audit opinion in advance of the accounts being certified;</p> <p>(vii) to note that the Audit, Risk & Scrutiny Committee on 26 June 2019 would also receive the audited Annual Accounts for the registered charities for consideration and approval prior to their signature along with the associated external auditor's report; and</p> <p>(viii) to note the thanks to the Chief Officer Finance and his staff for the work undertaken to get the unaudited accounts before the Committee.</p>		
8.10	<u>RIPSA</u>	<u>The Committee resolved:</u> to note the content of the report.	Governance	J Anderson A Thomson
8.11	<u>Inspection Report of Aberdeen Crematorium by the Inspector of Crematoria</u>	<u>The Committee resolved:</u> (i) to note the thanks offered to the staff at the crematorium for the very positive inspection report; and (ii) to otherwise note the content of the inspection report.	Operations and Protective Services	G Keith
9.1	<u>There are no items of exempt or confidential business at this time</u>	<u>The Committee resolved:</u> There were no items of exempt business.		

If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 522723 or email kfinch@aberdeencity.gov.uk